

Clenchwarton Parish Council

Minutes of Meeting held 1st August 2019

There were 20 members of the public present

Cllrs Bearshaw, Edwards, Winter, Whitby, Stannard, Lucas, T Moore, R Moore and Pell

1. To receive apologies for absence. Apologies were received from Cllrs Moate, Swietonowski and Collison
2. To receive declarations of interest in any items on the agenda and any application for dispensation. There were none
3. To approve the minutes of a meeting held the 4th of July 2019 as a true record. The minutes were approved as a true record.
4. To receive reports from County and Borough Councillors. Cllr Whitby reported on the retirement of Ray Harding from the BC. There will be a meeting to discuss Kings Lynn transport strategy. He reported on the need for disabled access in the Guild Hall, a lift was being considered, BC were also looking at how they could promote the buildings around the area. No decision had been taken on what to do with the old brick kiln on the Nar Ouse Way. A resident had complained to him about the reeds growing in Clapper Lane dyke that were encroaching into her garden. Clerk would contact Free Bridge Housing. The Mayors Charities this year are Riding for the Disabled and Mind.
5. Open forum, 15 minutes during which time residents may speak. A resident stated that the new footpath by Margaretta House needed sweeping and the pathway from the anchor to Jubilee Bank Road. Cllr Stannard commented that the Margaretta bus stop should have a safety surface for the blind. Clerk would contact highways, and an officer would be attending the October meeting. A resident asked about the pavilion repairs. The chairman explained that the electrical repairs would be carried out early next week. A resident asked if Fosters agent had been in touch regarding a meeting with the owners. The clerk replied that he had not, it was agreed the clerk would contact the agent.
6. Clerks report. The clerk reported that Supreme Surfacing had very kindly repaired the holes in the south end car park free of charge. The Victory PH is soon be renamed The Partridge. A resident had sent in photos of her flooded garden which have been sent to the Fosters agent. She had received a reply from the post office regarding the siting of a post box nearer the centre of the village. As there are already four boxes in the village they would not put in another, however they could move the one from near The Victory to a more central location. It was resolved to agenda for the next meeting. The clerk reported that she had spoken with the drainage board regarding cleaning out Fosters drain. She had been advised that the drain is cleaned out once a year and it would happen again soon, after the bird nesting season. A resident had complained via the website that the churchyard was untidy.

The clerk was unable to reply to her as the email bounced back. The clerk and chairman checked the church yard and it had since been cut again.

7. Finance: to approve the monthly payments, finance report circulated by the RFO. The RFO reported that Cllrs Bearshaw and R Moore had checked the accounts. Total monthly payments of £4,583.64 and a transfer of £3000 were approved. It was agreed to erect emergency lighting in the pavilion as recommended by the fire officer. The Electrician would be carrying out the electrical work to the pavilion next week. Clerk would request a quote for the emergency lighting.
8. Planning: to make observations on planning applications received and circulated. Two late applications had been received and circulated. 19/01288/RM reserved matters for 4 detached houses at land east of The Grange, Main Road. Agreed to support .19/01287/RMM reserved matters for 16 dwellings at The Grange 262 Main Road. Support. It had been brought to the attention of councillors that there may be asbestos in the brick rubble that had recently been laid to create a driveway to the site to the east. Cllr Whitby stated that he had reported the suspected asbestos to Environmental Health. He had also requested the application for development on the junction of Hall Road and Wildfields Road be called in because of concerns regarding flooding.
9. To resolve on a donation to Age Concern, circulated. It was resolved not to make a donation
10. To resolve on a donation to MAGPAS Air Ambulance, circulated. It was resolved not to make a donation.
11. To consider and resolve on an application to the Parish Paths Partnership scheme. It was resolved to agenda for the next meeting giving Cllrs more time to consider what to make a bid for.
12. To consider a working party to look at local transport issues, Cllr Stannard. It was agreed to set up a working group who would meet and report back to full council. Councillor Stannard would place an add in the church magazine inviting residents join the group. Cllrs Kemp and Whitby wished to be part of the working party. Cllr Stannard would organise a meeting.
13. To consider a parish newsletter and resolve appropriately, request from Parish Assembly. It was resolved to produce a quarterly parish council newsletter to be delivered to every property. Cllr Lucas agreed to put a draft newsletter together which the clerk would circulate to all councillors for approval before publishing. It was agreed printing would be done by the BC. The Chairman thanked ex councillor Birgit Gipp for all her hard work in producing past newsletters for the council.
14. To consider and resolve on a Parish Council Face Book page. It was resolved not to have a Face Book page.
15. To report on any health and safety issues. The chairman would liaise with the groundsman and make sure any repairs were undertaken to the play equipment re the ROSPA report. The clerk would contact a safety surfacing company to repair damaged surfacing. Cllrs Pell and Bearshaw would look for some gate posts to replace the broken ones in the south end car park. The electrician would be starting work on the pavilion on Monday.
16. Finance Chairman's report on decisions made by the finance committee on the 25th July regarding any urgent pavilion repairs and any decision made after viewing the ROSPA report, circulated. In the absence of the finance chairman, Cllr Bearshaw reported on the works to be carried out on the pavilion and play equipment.

17. To consider and resolve on the refurbishment of the stone garden by the anchor, Cllr Bearshaw. It was resolved that Cllr Whitby would speak with someone he knew to see if a resin could be put into the sign rather than stones. Cllr Lucas would look at the anchor to see what was needed to improve the look of it. It was resolved to purchase some anchor wax.
18. To consider and resolve on ways of promoting parishioner involvement in the community, Cllr Bearshaw. It was agreed the newsletter would be a start. Cllr Lucas suggested surgeries would be a good idea. It was agreed quarterly surgeries would be arranged where residents could come and discuss issues. Cllr Lucas would book the memorial hall.
19. To consider a working party to investigate any Rights of Way in the Parish with the intention of making sure that all paths are included on the definitive map before the 2026 deadline. It was agreed the clerk would try and obtain a copy of the definitive map. Cllrs Bearshaw, Stannard, Swietonowski and Winter would be part of the group. Cllr Winter would head up the working party and contact the group of residents already walking in the parish to see if they wished to be part of the working party.
20. To receive updates from committees: CCP committee. Cllr Moate is undertaking the review.
21. To receive updates from outside bodies. Memorial Hall, Cllr Winter. Cllr Winter reported that a PAT test had taken place in the MH.
22. To receive items for the September 5th meeting agenda. It was agreed that Cllr Lucas would download the data from the SAM2 sign for the next meeting. Cllr Pell enquired about the old red phone box. The clerk explained that BT had contacted her requesting the owners of the public house give permission for it to remain on their property. Elgood's are happy with that, however wished to firstly seek agreement from their new tenants.

Meeting closed at 8.45pm