

Clenchwarton Parish Council

Minutes of a meeting held 3rd October 2019

There were 24 members of the public present

Cllrs Present: Cllrs Bearshaw, Swietonowski, Moate, Stannard, R Moore, Collison, T Moore, Whitby, Edwards, Pell and Lucas

1. To receive apologies for absence. Cllr Winter
2. To receive declarations of interest in any item on the agenda and any application for dispensation. There were none
3. To approve the minutes of a meeting held the 5th September 2019 as a true record. The minutes were agreed as a true record
4. To welcome Mr Andrew Wallace from Highways and PC Lee Anderton to discuss speeding and highways issues in the parish. Apologies were received from PC Lee Anderton. Cllrs asked if the hedge from the mini roundabout to the bus shelter cut be reduced by half. Mr Wallace would find out if it is owned by Highways. Cllr Pell asked if more room for vehicles to pull off the road in Bailey Lane could be left as the dug outs were very close together. Mr Wallace would request less dug outs along Bailey Lane. Cllr Edwards asked if the lining out on the Clapper Lane junction could be changed as he felt it was unsafe. Mr Wallace would investigate. Cllr Pell asked if another post could be used in Ferry Road to site the SAM 2. Mr Wallace did not see a problem and requested a plan of which post Council wished to use. Cllr Collison reported that the spraying which took place along the road sides and footpath was a lot wider than necessary. Mr Wallace stated that spraying was contracted out however he would have a word. The clerk reported that a resident felt the speed humps in Hall Road were not slowing vehicles down. Mr Wallace stated they were the cushion type and the full strips made more noise and complaints had been received when they were installed, he would check the size to see if anything could be done. Standing orders were removed to allow the residents to ask questions. A resident from Rookery Road requested work to be carried out near her property. Mr Wallace would attend to it. A resident stated that vehicles were speeding in Warrens Road. It was agreed this is a policing matter. A resident complained about the amount and size of HGV's using Clockcase Lane and the poor condition of the road. Mr Wallace agreed to take a look. A resident commented that the AWA plant should have had a new road. Cllr Stannard mentioned that the new footpath by Margaretta House was slippery. Mr Wallace stated that it was a long life surface however as it weathers it should become less slippery. The Chairman thanked Mr Wallace for attending and for the recent new white lining which had taken place in the village.
5. To receive reports from County and Borough Cllrs. County Councillor Kemp reported on the draft minerals and waste plan. It was resolved to write and object to incineration and fracking being included in the plan. She reported on the need for more bus lanes. She reported that Freebridge had done some work in removing reeds from Clapper Lane ditches and that they have a gardening scheme that residents may join. She reported on the Children's Centre and the Independent Housing Support for young people which would shortly be going to committee.

Cllr Pell commented on the large amount of traffic going into Kings Lynn at 8am some mornings but running free when through the Souths Gates. He suggested that Hardings Way could be opened up between 8 and 9am. Cllr Kemp stated they were looking at a park and ride from an area near McDonalds. Cllr Whitby stated that there had been complaints regarding clouds of dust from farm vehicles on land in Station Road. If residents experienced any problems they should contact Borough Council. He had called in the application for 10 dwellings junction of Hall Road and Wildfields Road. Borough Council have set up a working group to create a policy for spending CIL monies. He reported that Freebridge require a new committee for the Alms Houses in Church Road. Agreed to discuss at November meeting.

6. Open forum, 15 minutes during which time residents may speak. Councillor Pell spoke as a resident. He stated that a Councillor had stated the sale of the Memorial Hall was suspended, he advised that if Councillors speak they should make sure they do not tell untruths. He asked if any Councillor had attended Geoffrey Collings office requesting the Memorial Hall be taken off the Market. Cllr Bearshaw replied, no. Cllr Pell stated that a good job was done at the weekend but Cllrs must talk and agree before work is carried out. A resident stated that he thought the dykes in Clapper Lane looked good, however a length from Clapper Lane to Warrens Road also needed doing. It was stated that Freebridge and home owners had come to an agreement and jointly cleared the dykes. A resident requested a letter he had written be read out. The clerk advised against, stating that letters need to be delivered at least twenty four hours before a meeting, however the gentleman could read it out himself, he declined to do so. The chairman asked councillors if they were happy for him to read the letter out, it was agreed to do so. The Chairman then stated he would read it at the next meeting.
7. Clerks report: The clerk reported the MP Sir Henry Bellingham had held a meeting with representatives of the AWA sewage works and residents. Residents had complained about smells and HGV movements. The site manager had requested any concerns are reported to her. The clerk has her email address. The clerk stated the Local Government Boundary Commission Consultation had been circulated. Comments if any, were required by 2nd December. She stated the emergency works on the pavilion had been completed. New emergency lights, fire alarm had been fitted and the plumber and electrician had completed their work. Cllr Bearshaw stated he had not completed the fire risk assessment. The clerk had received a letter regarding a ROW footpath in Station Road, clerk would arrange to visit the resident. She had received an email suggesting the use of the old surgery for a Parish Council Office and the removal of the old porta cabin. The clerk had replied that unfortunately the surgery was not available. The clerk had received an email from NCC who had identified trees in the parish with ash die back, they required information on land ownership which the clerk was investigating as the land was unregistered. The clerk reported that a new road sign would shortly be erected at the north end of Station Road.
8. Finance: to approve the monthly payments, finance report circulated by the RFO. Monthly payments of £3639.52 and a transfer of £3000 were approved. The external auditors report had been received, the RFO would put the report on the website.

The clerk had circulated the auditors report to all Councillors.

9. To receive reports from the Chairman of finance a) To resolve on the Financial Regulations. It was resolved to accept the Financial Regulations circulated by the RFO. b) To resolve on the policy for generating income, from the website. It was resolved to agenda for the November meeting. Cllr Moate reported that a three year plan will be agreed at the November finance meeting. He reported that investigations into the purchase or lease of a new tractor was found not be a viable proposition.
10. To resolve on the adoption of a social media policy, Cllr Pell. The clerk had circulated a draft copy. It was resolved to agenda for the November meeting.
11. To resolve to write and support the proposed Pullover road flyover. It was resolved to write and support the Flyover.
12. Planning: to make observations on planning applications received and circulated.
19/01492/F extension to side of dwelling at 15 Wildfields Road. Support. 19/01610/F two storey extension and internal alterations including single storey detached garage at 39 Wildfields Road. Support. Late applications: 19/01661/F 41 Wildfields Road, change of use from annexe to dwelling house. Support. 19/01653/F 12 station Road, two storey side extension, internal refurbishments and car port. Withdrawn
13. To resolve that two Cllrs investigate trees overhanging properties from the churchyard and report back to the finance committee. The clerk reported that she had spoken with the property owner and as yet she had had no contact from the churchwarden who was going to investigate. It was resolved that Cllrs R Moore, Swietonowski and Collison would visit the owner of the property concerned.
14. To resolve to make comment on the Norfolk Minerals and Waste Local Plan, circulated. It was resolved to write objecting to fracking or incineration being included in the plan.
15. To resolve on a request for streetlighting in Robin Kerkham Way, Cllr Edwards. It was resolved to discuss at the next finance meeting.
16. To resolve on a request for a litter bin in Robin Kerkham Way, Cllr Edwards. It was resolved to discuss at the finance meeting.
17. To report on any health and safety issues: The clerk reported that the metal seat from the MH car park had been put in the office as she was concerned it could be stolen due to it becoming loose. It was resolved to ask the groundsman to reinstate it. She will be meeting with a company regarding repairs to the safety surfacing in the play area re the ROSPA report. Cllr Bearshaw is attending to the other ROSPA requirements. The play area fence had been repaired after it had been damaged. Cllr Lucas reported the teen shelter needed welding.
18. To resolve on the purchase and siting of the Christmas Tree, Cllr Bearshaw. It was resolved to purchase a twenty foot tree from the same supplier as last year. It was resolved that if possible the tree would be placed on the corner of Hall Road and Main Road. It was resolved the clerk would contact highways regarding the possibility of connecting to their power supply.
19. To receive updates from committees: CCP. The review is ongoing. A fun day meeting had taken place.

20. To receive updates from outside bodies: Memorial Hall, Cllr Winter. Cllr Winter was not in attendance
21. To receive items for the 7th November meeting agenda. To consider a Parish Plan, Cllr Bearshaw. Standing orders were removed to allow a resident to speak, she asked if the clubs using the pavilion would still have to pay while the pavilion is closed. The chairman of finance stated that it was something which would be considered.
22. To pass a resolution (under the public admissions to meetings act 1960) to exclude members of the public and press for the following confidential items. Agreed
23. To discuss possible legal implications and resolve appropriately