CLENCHWARTON PARISH COUNCIL
Ordinary meeting held 3rd March 2022

MINUTES

Present: S Bearshaw; A Bell; N Collison; R Lucas; R Moore; T Moore; K Pell (Chairman); D Whitby; A Winter
Absent: S Edwards; D Moate; C Swietonowski (see Item 1 below)
In attendance: Nine members of the public; County Cllr Alexandra Kemp

Prior to the meeting being opened, the Chair asked everyone to join him in a minute's silence to pay respects for the fallen in the Russian/Ukrainian conflict.

1. To consider accepting apologies for absence (LGA1972, s85(1)(2))
S Edwards (work commitment); D Moate (work commitment); C Swietonowski (work commitment). Apologies were accepted.

2. To record declarations of interest on any items to be discussed and any applications for dispensation
None.

3. To approve the Minutes of the meetings held 3rd February 2022 as a true record
It was **AGREED** that the Minutes are approved.

4. To receive reports from County and Borough Councillors, and Chairman and Acting Clerk/RFO
Cllr Whitby reported on correspondence between BCKLWN and Hunstanton Town Council, regarding relative council tax demands at borough and parish/town level, with particular regard to car parking charges.

5. Open Forum
A resident asked why item 13 was so far down the agenda given that it was put back last month.

A resident asked what was being done about the tree between the Millennium garden entrance and the road; as he understood it had a TPO against it, yet had been cut back to the point where it now just needed taking out. Cllr R Moore informed the resident that he would look at it with Heritage (the treeworks company addressing other village trees).

A resident asked given that fly tipping was so prevalent around the village, why the Parish Council had set precedent with the Christmas tree and bag of bricks that have been discarded near where it was erected. Councillors R Moore and D Whitby informed the parishioner that they were working on it, but couldn't give a timescale for removal. Cllr N Collison asked if they would like him to remove it for them.

A resident reported the brambles needed clearing on Millennium way, main road end, LH side (being mindful of the young trees that are growing there).

6. To approve payments schedule for February 2022
The payments were **APPROVED**.

7. To consider planning applications
21/01322/F Replacement of existing bungalow and out buildings with new detached two storey dwelling and detached garage at 76 Ferry Road, Clenchwarton King's Lynn Norfolk PE34 4BP.
Councillors would like the main road path continued at the front of the property and were supportive if neighbours were content.

21/01195/F Retrospective subdivision of existing Gypsy/Traveller site for use by family member. Development of new access and standing of two static caravans on the land at The Orchard 124 Hall Road Clenchwarton KINGS LYNN Norfolk PE34 4AT
Support if Neighbours are content.

22/00248/LDP Lawful Development Certificate: Conversion of existing Conservatory to Lounge Extension at 33 Ferry Road Clenchwarton King's Lynn PE34 4BU.
Support if Neighbours are content.

8. To receive update on play equipment funding bid, and agree any actions
(The winning tender was laid out on a table for the duration of the meeting) No negative comments received.

9. To confirm authority of Acting Clerk to sign contracts with FCC Communities Foundation relating to the Play Park Project
It was **AGREED** that Judith Taylor, Acting Clerk, be given authority to sign contracts with FCC Communities Foundation on behalf of Clenchwarton Parish Council. It was also agreed that any future clerk would be granted the same authority regarding the Play park project.

10. Update on creation of standing mandate re infrastructure provision relating to new housing developments
Moved to a future agenda.

11. To consider treeworks in the Closed churchyard
Cllr R Moore is waiting for the 'green light' from the Diocese. Nothing further to report at this time.

12. Operation London Bridge – update
Cllr R Lucas reported that the church warden (Deborah McGowan) would like to inform the village that the book of condolence will be at the church. It was agreed to only have one book in the village and the Parish Council would procure and hand the book and picture over to the church if one hasn't already been secured.

13. To discuss legal basis upon which the body responsible for the Community Centre Project shall operate
Councillors A Bell and R Lucas presented the findings from the training course they and the clerk attended. It was resolved that the Clerk would contact Sheila James

requesting a copy of the lease and Registered charity number. It was also felt that all councillors needed the training or a brief regarding the ownership and running of the hall and it was resolved to request the clerk to contact the to request them to come and brief during the Parish Assembly or future meeting.

14. To discuss and agree the number and type of participants in the Community Centre Project Working Party

It was pointed out that councillors would need to understand the outcome of item 13 first. It was resolved by casting vote to continue to discuss the agenda item. Two proposals were tabled: 1) Increase committee by two; and 2) unlimited parishioners only. It was resolved by vote 6 for 3 against that the number of committee members would be unlimited parishioners only.

15. To discuss and confirm the parameters within which the Clerk/Acting Clerk and RFO shall co-ordinate the Community Centre Project

Councillors felt they needed the legal information from the clerk to hold an informed discussion.

16. To discuss progress on the Jubilee Garden project

The original action came from the Play park working group, it was briefed that the sensory and toddler zone would be at the millennium garden end of the play park with disabled access through the millennium garden and picnic benches under a shelter in the garden. It was resolved that the action would fall back under the control of the playpark working group and that the entrance gates would need to be addressed to ensure children couldn't run out onto the road.

It was RESOLVED that the Parish Council look into providing a Porta Loo for the four day Jubilee celebrations and this be considered at Finance Committee.

17. To consider granting a dispensation for absence over six months for Cllr Swietonowski

Information has been received from Cllr C Swietonowski regarding her position as a councillor. It was thought best to allow the Clerk to deal with it formally before briefing it to councillors and a wider audience.

18. To receive items for the next meeting

Items 10 and 13 from this meeting.

19. Date of next meeting

7th April 2022 (following Annual Parish Assembly)

20. To discuss an issue which may breach the privacy of one or more residents.

An offer regarding a memorial bench was discussed. Unfortunately, due to technical reasons, the preferred location was established as unsuitable. The Chairman agreed to discuss alternatives with the residents concerned.

The meeting closed at 20:48pm.

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Chairman Date