

**CLENCHWARTON PARISH COUNCIL
CHURCH FARMHOUSE
EAST WALTON ROAD
GAYTON
NORFOLK
PE32 1PH**

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Chair: Cllr Caroline Coates

Clerk: Mrs Sarah Bristow

**SUMMONS TO ATTEND THE MEETING OF THE
CLENCHWARTON PARISH COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME**

30 June 2023

Notice is given that the Parish Council Meeting of Clenchwarton Parish Council will be held on Thursday 6 July 2023, at 7.00pm at Clenchwarton Memorial Hall.

Yours sincerely



Sarah Bristow (Mrs)
Locum Parish Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Consider apologies for absence**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Kemp
 - 4.2 Borough Councillor – Cllr Bearshaw

5. Minutes of The Parish Council Meeting held on 8 June 2023

- 5.1 To consider and approve the minutes.
- 5.2 Matters arising from the minutes

6. Finance: (see reports attached)

To review and consider any action necessary

- 6.1 Finance Chair's Report
- 6.2 Monthly Accounts for Payment.
- 6.3 Money Received.
- 6.4 Bank Rec Last Year
- 6.5 Accounts Update
- 6.6 External Audit.

7. Village Matters

- 7.1 Pavilion Roof
- 7.2 Tree by the Pavilion
- 7.3 Update on making the Tractor roadworthy.
- 7.4 Update on the purchase of a Trailer for the Tractor
- 7.5 Hirers Agreement
- 7.6 Repair of the gate
- 7.7 Repair of the litter bin
- 7.8 The Possibility of a Bus Shelter
- 7.9 Funday
- 7.10 Christmas Tree

8. Planning Applications and Determinations:

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Parish Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Parish Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

Determinations:

22/02214/F Application for Proposed agricultural store at land w of Kenwick Hall and south of Track Station Road, Clenchwarton **Granted**

9. Governance:

- 9.1 Policies to review
 - Co-Option Policy
 - Social Media Policy
- 9.2 Training
 - Neighbourhood Planning

10. Parish Poll

- 10.1 To receive update.

11. Memorial Hall

11.1 Current Situation

12 Highways

12.1 To Note latest developments from NCC Highways.

13. Correspondence: (see associated papers) To review and consider any action necessary

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

14. Items For Next Agenda

14.1 To consider items that need to go on the next agenda.

15. Date, and Place of next meeting.

Parish Council Meeting Thursday 27 July 2023 at 7.00pm at Memorial Hall for Annual Accounts and AGAR.

EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16 Personnel issues

16.1 Clerk/RFO